

# Single Song or Composition - Copyright Registration Form (CR3a)

This form is for the registration of a single song or composition and must accompany the hard copy which contains the work to be registered. The fields in this form marked with an asterisk \* must be completed to enable accurate registration of your work.

Complete this form then print and send to Songrite at the address below (right) together with a hard copy of your work

PLEASE FILL IN USING BLOCK CAPITALS

Title of Work /Song \*

**You must**

Author 1 \*  Real name

a) Complete all the required fields and sign your application.  
b) Send all three elements in the same package.

Author 2:  Real name

1 Application Form (completed)  
2 Hard copy of work to be registered  
3 The correct fee

A SINGLE SONG USUALLY CONTAINS SEVERAL COPYRIGHT CATEGORIES WHICH COVER ALL ASPECTS OF A SONG; AND INCLUDE ~ THE MUSIC: ~ THE LYRICS: ~ THE ARRANGEMENTS: ~ THE PRODUCTION: ~ THE PERFORMANCE: ~ THE ARTWORK: (SLEEVE OR COVER)

TO ENSURE ALL AUTHORS /ARTISTS ARE CORRECTLY IDENTIFIED AND CREDITED WITH THEIR CONTRIBUTIONS PLEASE SUPPLY THE REQUESTED INFORMATION. THIS INFORMATION WILL BE ADDED TO YOUR DOCUMENTATION UNLESS YOU INFORM SONGRITE TO OMIT THESE DETAILS

Send the complete package to,

Arranged By:  Performed By:

Songrite Copyright Office,  
Wenallt,  
Nant-y-Patrick,  
St. Asaph, LL17 0BN,  
Denbighshire,  
United Kingdom.

Produced By:  Artwork By:

Name \* (Recipient):

<<< This is the person who we will mail the certificate to .

Address 1st line :\*

<<< This is the address we will use to forward your certificate and any future correspondence unless otherwise stated

Address 2nd line:

City :\*

Zip/Post Code:\*

State / County:\*

Country :\*

**Note:**

This application form is for the Registration of Copyrights for a single song or track.

You can pay by cheque, international money order or you can use [Paypal](#)

Please make all cheques and international money orders out to [Songrite Copyright Office](#)

Email Address (if any):

If paying by money order please use [International Money orders only](#)

Please select the currency you wish to pay the fee with  \$30 US Dollars  € 25 Euro's  £ 20 Sterling

I enclose a cheque/money order  I wish to pay by PayPal (a payment link will be set to you when your work has been reviewed)

I the undersigned certify that I am the main...(please select)  Author  Authorised Agent of  Author / owner of exclusive rights

Of the work identified in this application and that all statements made by me in this application are correct to the best of my knowledge,.

Type or print full name here

Songrite Copyright Office issues certificates of registration that provide a clear and legible record of registered works. You can help by making sure that the information in your application is complete, accurate, and legible, and that the work submitted is of an acceptable quality.

Hand written signature X

Select Date:

Additional Notes Here

**Check list**  Completed Form  Hard copy of work  Correct fee  Check here if you have you registered with Songrite before

Hard copy = CD / DVD / Manuscript / Lyric sheets / etc. Please include all the required elements together in one package